



RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
June 25, 2018 (Work Session Meeting)**

A Work Session Board Meeting of the Elizabeth School District was held on Monday, June 25, 2018, in the Board Room, District Office.

1.0 CALL TO ORDER

President Carol Hinds called the Work Session BOE Meeting to order at 6:00 p.m.

2.0 ROLL CALL

ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf

Director Carol Hinds

Director Cary Karcher

Director Dee Lindsey

Director Richard Smith

Also present: Superintendent Douglas Bissonette
Chief Finance Director Ron Patera
Communications Director Melissa Hoelting

3.0 PLEDGE OF ALLEGIANCE

Carol Hinds led the audience in the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the amended agenda.

Motion moved by Director Smith

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Dee Lindsey – aye

Director Richard Smith – aye

The motion carried 5-0

5.0 APPROVAL OF MINUTES

5.1 A motion was made to approve the minutes from the June 5, 2018, Elizabeth Schools Board of Education Retreat.

Motion Moved by Director Karcher

Motion Seconded by Director Smith

ROLL CALL:

Director Paul Benkendorf – aye



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Director Carol Hinds – aye
Director Cary Karcher – aye
Director Dee Lindsey – aye
Director Richard Smith – aye

The motion carried 5-0

5.2 A motion was made to approve the minutes from the June 11, 2018, Elizabeth Schools Board of Education business meeting.

Motion Moved by Director Benkendorf
Motion Seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf – aye
Director Carol Hinds – abstain
Director Cary Karcher – aye
Director Dee Lindsey – aye
Director Richard Smith – aye

The motion carried 4-0

6.0 EDUCATION SHOWCASE

No Education Showcase

7.0 COMMUNICATION

7.1 EHS Washington DC Trip

7.2 Middle School Language Arts Curriculum

Elizabeth Middle School teacher Julie Reese presented information on a proposed new middle school language arts curriculum from the *Collections* program. Julie Reese piloted the curriculum in her classrooms during the 2017-18 school year.

Collections and Core Knowledge Language Arts (CKLA), the literacy and language arts curriculum adopted by the district's elementary schools last year, are both aligned with the Colorado content standards. The *Collections* program includes a student textbook and consumable workbooks that are supplemented with digital resources such as TV/radio interviews and speeches.

Elizabeth Middle School teachers are excited about the new curriculum and the opportunity to bring real-world events into their classrooms through the program's digital component. The scope and sequence allow new teachers as well as seasoned veterans to provide the same content to every student ensuring an equal classroom experience for students while providing strong foundational skills for students as they move into high school.

7.3 State Treasurer's Interest-Free Loan Program

Chief Financial Director Ron Patera shared information about the State Treasurer's Interest-Free Loan Program. The program is for school districts that might/will have a cash flow issue around months of December through February before property tax revenue is received. About 30 to 40 districts take advantage of the program every year, including Denver Public Schools and Cherry Creek Schools because of the structure of how revenue flows in. Elizabeth Schools didn't need to use the program last year but may want to take advantage of the program in 2018-2019.



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7.4 Superintendent Update

Superintendent Bissonette shared an overview of the Student Discipline & Attendance Report that is submitted to the Colorado Department of Education each year. The district attendance rates are good. The absentee report looks at individual schools over time. Chronic absenteeism is the additional measure the CDE chose to evaluate because it felt it was a good indicator of student engagement and those at risk of failure. On the behavior side, student infraction only falls into one category - unique incidents, not unique individuals. The category that an incident ends up in is the most severe. Normally, a student is suspended before expelled. If a student is suspended then expelled, expelled shows up in the most serious category.

8.0 CONSENT AGENDA

A motion was made to approve the consent agenda 8.1-8.7.

Motion Moved by Director Smith

Motion Seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Dee Lindsey – aye

Director Richard Smith – aye

The motion carried 5-0

8.1 New Hires

Jessica Schmidt, Teacher, SHE

Kaitlyn Johnson, Teacher, SHE

Veronica Brown, Counselor, EHS

John Everhart, Asst. Principal/Athletic Director

Craig Retallack, Teacher, Opportunity Program

Mary Naber, Teacher, EHS

Mikayla Hirsch, Teacher, EHS

Michelle Jones, Teacher, RCE

Paige Schoner, Teacher, EHS

Jeffery Sparrow, Teacher, EMS

Tiffany Khoury, Teacher, SHE

Thomas Seehusen, Custodian, SHE

Michelle Harriger, Cafeteria Para, RCE

8.2 Resignations

Nicole Johnson, Custodian

Meghan Jacks, Teacher, EMS

Carl Dutton, Custodian

Dakota Coker, Custodian

Kurtis Barlow, Custodian

8.3 Transfers/Changes

Laurie Schlekeway, Teacher/Teacher Development, EHS

8.4 Recommendation for 2018-2019 Administrator Contract



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8.5 Approval for signature on Educator Effectiveness Assurances

8.6 Approval for signature on CDE Verification of Actual Assessment Measures for AEC Data

8.7 Approval for signature on FY 2018-2019 Consolidate Application for ESEA Program Funds

9.0 ACTION ITEMS

9.1 A motion was made to approve the name change of district to "Elizabeth School District."

Motion Moved by Director Karcher

Motion Seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Dee Lindsey – aye

Director Richard Smith – aye

The motion carried 5-0

9.2 A motion was made to approve the Beginning Fund Balance Resolution 2018-2019.

Motion Moved by Director Smith

Motion Seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Dee Lindsey – aye

Director Richard Smith – aye

The motion carried 5-0

9.3 A motion was made to approve the Appropriation Resolution for Fiscal Year 2018-2019 Budget.

Motion Moved by Director Benkendorf

Motion Seconded by Director Smith

ROLL CALL:

Director Paul Benkendorf – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Dee Lindsey – aye

Director Richard Smith – aye

The motion carried 5-0

9.4 A motion was made to approve Resolution Authorizing the Execution and Delivery of a Master Lease Purchase Agreement for the acquisition of certain equipment (buses) for district purposes; Ratifying Action Previously Taken Concerning the Referenced Lease; Approving the form of the Master Lease, Escrow Agreement, and other Related Documents, and Providing for Other Matters Relating Thereto.



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Motion Moved by Director Karcher
Motion Seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf – aye
Director Carol Hinds – aye
Director Cary Karcher – aye
Director Dee Lindsey – aye
Director Richard Smith – aye

The motion carried 5-0

9.5 A motion was made to appoint Melissa Hoelting as the designated election official.

Motion Moved by Director Benkendorf
Motion Seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf – aye
Director Carol Hinds – aye
Director Cary Karcher – aye
Director Dee Lindsey – aye
Director Richard Smith – aye

The motion carried 5-0

9.6 A motion was made to approve the new middle school language arts curriculum.

Motion Moved by Director Smith
Motion Seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf – aye
Director Carol Hinds – aye
Director Cary Karcher – aye
Director Dee Lindsey – aye
Director Richard Smith – aye

The motion carried 5-0

9.7 A motion was made to approve the 2019 EHS Washington DC trip.

Motion Moved by Director Karcher
Motion Seconded by Director Smith

ROLL CALL:

Director Paul Benkendorf – no
Director Carol Hinds – no
Director Cary Karcher – no
Director Dee Lindsey – no
Director Richard Smith – no

The motion failed to carry 5-0

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9.8 & 9.9 A motion was made to approve second and final readings of new policies JFABE, Students in Foster Care, and KLMA, Relations with Military Recruiters, Postsecondary Institutions and Prospective Employers.

Motion Moved by Director Smith

Motion Seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Dee Lindsey – aye

Director Richard Smith – aye

The motion carried 5-0

9.10-9.22 A motion was made to approve the second and final readings of revised policies:

EEA, Student Transportation

GCA, Professional Staff Positions

JF, Admission and Denial of Admission

JF-E, Admission and Denial of Admission – Exhibit

JFABD, Homeless Students

JFABD-R, Homeless Students – Regulation

JFABE-R, Students in Foster Care – Regulation

JH, Student Absences and Excuses

JLC, Student Health Services and Records

JLCB-R, Immunization of Students – Regulation

JRA/JRC, Student Records/Release of Information on Students

JRA/JRC-E-2, Opt-Out Form for Disclosure of Information to Military Recruiters

KF, Community Use of School Facilities

Motion Moved by Director Benkendorf

Motion Seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Dee Lindsey – aye

Director Richard Smith – aye

The motion carried 5-0

10.0 DISCUSSION ITEMS

10.1 The potential mill levy override was discussed. Communications Director Melissa Hoelting said that work is being done on talking points and components of the MLO. Superintendent Bissonette said he spoke with Legacy Academy Principal Kurt Naber and he is supportive.

11.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for Monday, August 13, at 6 p.m.

12.0 EXECUTIVE SESSION



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No Executive Session

13.0 ADJOURNMENT

The regular board meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Carol Hinds, President

Dee Lindsey, Vice President

Paul Benkendorf, Secretary

Cary Karcher, Treasurer

Richard Smith, Assistant Secretary/Treasurer

Recorded by: Melissa Hoelting